



Meeting called to order by President, Minnie Quan at 5:49 p.m.

Attendance: 22 Attendees

Officer's Report

President: Thank you for coming and taking time out of your busy schedules.

Secretary: November Minutes reviewed and approved. Approved with corrections by Randon and Alan.

Administration Report

Vice Principal- Audrey Chinen

- Air Conditioning Installation Project - Building B and F - complete. Health Room - in progress.
- Construction Projects - Lighting, Fire Alarm System, A/C, Re-Roofing, Flagpole.
- Thank you PTO for all your hard work at Fun Fair.
- Robotics team took 1st place in design and 10th place overall.

Teacher's Report -

- Grade K - No report
- Grade 1 - Field Trip to Living Art Marine Center
- Grade 2 - Thank you for helping with Field trip and for providing funds for Q3 Drama Program.
- Grade 3 - No report
- Grade 4 - January: HTY play, thank you for all the support in our fundraising.
- Grade 5 - No report
- Grade 6 - April: Ice Palace funding for buses.

PCNC Report

- Kindergarten - Gingerbread event 12/16/16
- Grade 2 - Activity 12/20/16
- Techtrek - 3/17/17

Committee Reports

- Fundraising - Fun Fair and Dave n Buster
- Elections - Vacancy announcement to be reviewed and sent out.
- Campus Beautification - Saturday, January 7th Raking Leaves (2 hours)
- S.T.E.M./Robotics - Propose to re-allocate A/C funds. Purchase additional Lego and Vex Kits. Promote designated afterschool program.
- Makerspace to startup in January, 10 adults needed to supervise.
- Military Liaison - Holidays are difficult on some children, please show compassion.

Old Business

- Committee Chairs have vacant seats, we would like to continue to provide the programs and events from previous years but we need more help.

New Business

- PTO Members Family Night, January 22nd 6pm-9pm at Ice Palace.
 - Each family will get 2 skate rentals. Each additional rental will be \$5.
 - No guests allowed. Immediate family only.
 - Each teacher will get 1 skate rental. Each additional rental will be \$5.
 - Tickets are non-transferable.

Announcements

Next Meeting: January 11, 2016 at 5:30 p.m. in the MES Library

Meeting Adjourned: 6:53 p.m.

Minutes Compiled by: T. Yamauchi, Secretary