

MOANALUA ELEMENTARY SCHOOL PTO
PTO BOARD MEETING
MES LIBRARY
February 1, 2012

CALL TO ORDER: President Lei Fukumura called the meeting to order at 5:41 p.m. in the MES library

MEMBERS PRESENT:

MINUTES OF THE LAST MEETING: No prior minutes to approve

TREASURER'S REPORT: On behalf of Robb Taone, President Lei Fukumura read a report about the PTO budget situation as told to her by Robb Taone on 1/15/2012.

There is about \$60,000 left in the PTO account. Although some bills have already been paid such as Fun Fair (budgeted \$18,000, but spent \$23,000), we are still waiting to be billed by programs such as Drama Alliance. Treasurer anticipates that after all existing bills are paid, there will be about \$40,000 left to paid Service Groups expenditures (\$3,670) and expenditures from Total Sponsored Programs (\$27,440). However the PTO will not afford to pay out the Teacher and Staff Supplement of \$7,500.

Lei stated that there is no budget left for any other program expenses such as Arts and Culture and Campus Beautification. These programs will be able to carry out if there is not cost to the PTO. Programs such as Orchestra have already been advised to stop spending. If there is a need, please email the president to double check what ca be afforded.

MES Principal, Mr. Meyer, notes that according to previous years, which the Drama Alliance bill should be around \$3,000. And he reinforced the fact that we should not be using a DOE employee as Treasurer, and we must transition him out.

Lei Fukumura announced that a new Treasurer, Melissa Au, will come on board after official voting and she still needs to be trained. We expect an official election on March 23rd during the Family Movie Night.

PRINCIPAL'S REPORT

Mr. Meyer outlined a busy calendar with recent accomplishments and events for the upcoming months.

- Last Friday, Pet donations were turned in
- HSA round 2 started January 30th and will go on until February 10th
- Currently working on Moanalua Complex "shoebox for homeless" donations. We currently have about 60 boxes, and the goal is 110 boxes.
- Big Island Trip for 4th graders is scheduled for 2/8-2/10
- Tech Fun Run scheduled for 2/17 with a goal of \$20,000 that will mean one new Apple computer per classroom for half the school, starting from 6th grade down.
- GT Invention Convention scheduled for 2/29
- Playground installation is on going as it was shipped to the school on 12/28

- School Quality Survey will be extended. Teachers, also students and parents of 4th and 5th graders.
- Aloha Aina scheduled for 3/24 from 9am-1pm

TEACHER'S REPORT

Ms. Nishita said that teachers are very appreciative of the Valentine's wish list.

Gail reported that the request was sent out last month, and the results were forwarded to Mr. Meyer for review. However, there are only 10 teachers participating as many did not feel too comfortable creating a wish list. Suggestions were made about putting more classroom needed items, things that the PTO will not be able to fulfill due to budget restraints. The list was turned to the Wish List committee and will be posted on the PTO website on Saturday, 2/4 as scheduled.

PCNC REPORT

Susie Okamura is working on next newsletter and announced upcoming plans and events

- Dr. Seuss Day: trying to coordinate and recruit reader volunteers
- Movie Night on March 23rd and might provide food for presale.
- Two Coffee hours scheduled for am and pm
- Reminded of Fun Run donation deadline being on February 7th

COMMITTEE REPORTS

MANPOWER – Gail recapped the amount of volunteers we had for the last fun fair and reminded everybody to submit their Standard Operating Procedures and Recap to have information on hand for the next chairperson. Anybody interest to help chair next Fun Fair, contact J Garrett Karr.

PORTFOLIO - will have a design contest again for next year's portfolio. Asked for theme suggestions.

ORCHESTRA – announced participation of Beginners II and Preparatory classes on upcoming concerts, but will check with Mr. Hamano if any budget will be needed for

- March 8 Moanalua Complex Concert at Moanalua High School.
- April 16 Parade of Orchestras at Pearl City High School

T-SHIRTS – President Lei Fukumura asked what can be done with leftover t-shirts from last Fun Fair. T-shirts committee had brought several boxes. There were suggestions to donate them to the Health Room as kids are always in need of a change of clothes. And Fun Run committee could use some as prizes.

HEALTH AND FITNESS – reported gathering information about Races kids could participate and serve as a fundraiser as well. 100% of registration money will go back to the school in events such as Honolulu 5K on April 29.

Committee chairperson is still trying to bring some physical activity during for after school, but there are issues with liability as the A+ program will not take responsibility. It was mentioned that the PTO has some kind of insurance and we should look into it.

Mr. Meyer has already contacted Tripler MC to bring back the Health Fair for next year.

HOSPITALITY – as stop of expenses has been announced, PTO President thanked the hospitality committee for dinners served during our PTO meetings. Today will be the last one.

FUN FAIR – Still waiting to make a re-cap meeting. No date set and waiting on Lori Shimoda and J Karr.

OLD BUSINESS

- General Membership meeting has been confirmed for March 23rd during the Family Movie Night
- Vice President position is vacant, need officer for next two years
- New Treasurer will come on board officially after voting

NEW BUSINESS

- The PTO will not be able to afford request of classroom refrigerator by Special Ed teachers.
- Faculty and Staff Appreciation Day is scheduled for April 25th but is in need of a chairperson. There are a few people who will volunteer, but no one wants to chair. Email Gail (manpower) if you are interested.
- May Day committee is requesting donations from PCNC and PTO for paper goods, ice, coffee, etc. PTO president suggested looking into PTO room and taking what is available.
- Need confirmation of Starlight Concert date as it might conflict with HSA Assessments.
- Aloha Aina Day scheduled for 3/24 from 9am-1pm
 - o Need chairperson
 - o Last year was a great success that had great community flow dropping off a big volume of recycling items.
 - o A great joint effort between the Middle and Elementary School will continue this year with the continued support of State Representatives.
 - o Advertisement went out to community associations.
 - o No crafters will be included this year to concentrate on Recycling theme.
 - o Donations of used or gently used items will be accepted for school's garage sale.
 - o Yard Sale spots will be sold at \$15 a space for families to sale their used items.
 - o PCNC will do sneaker recycling.
 - o Mr. Meyer requested more help directing the public that day as drop off of recycle items is done at the Middle School, and if other drive-thru such as fundraiser pick up will happen at the Elementary school.
 - o The PTO was encouraged to do another chicken/lau lau fundraiser.
 - o Mr. Meyer has invited all service groups to take advantage of the Aloha Aina Event to fundraise. Event is to raise community and service groups' involvement.

ADJOURNMENT: President Lei Fukumura adjourned the meeting at 6:44pm

NEXT MEETING: The next PTO Board meeting will be held on March 7, 2012 at 5:00pm

Submitted by:

Gladys Lin for L. Kamikawa