

MOANALUA ELEMENTARY SCHOOL PTO INC.  
BOARD MEETING  
March 7, 2012

**CALL TO ORDER:** President Lei Fukumura called the meeting to order at 5:42 P.M. in the MES Library.

**MEMBERS PRESENT:** Lei Fukumura, Gloria Matsumura, Carol Nishita, Susie Okumura, Ben Meyer, Carol Mann-Molay, Lauren Kamikawa, Gail Chang, Terri Kimura, Gladys Lin, Melissa Au, Lyanne Figart

**SECRETARY'S REPORT:** Copies of the February 1, 2012 minutes were distributed and approved as amended.

**TREASURER'S REPORT:** Copies of the Treasurer's Report were distributed. Included were the following reports: MES PTO Balance report as of 2/29/12; Actual vs. Budget report as of Feb 2012 (shows the amount of the budget that has been spent this fiscal year); MES PTO General Ledger report for Feb 2012; PTO Profit and Loss Statement for Feb 2012 (shows the month's activity of revenue and expenses). The current balance as of 2/29/12 is \$52,256.82. Still outstanding is the payment for Grade 2 and Grade 6 drama from previous school year. Feb 2012 shows loss of \$5,196.32 from Profit and Loss report. All taxes have been taken care for the fiscal year. A token of appreciation will be given to Robb Taone for all his hard work with Treasurer duties.

**ADMINISTRATION'S REPORT:**

- Calendar of events:
  - March 8: MoComplex Track Meet, MoComplex Concert, Grade 2 Drama performance
  - March 9: No school for students, Teacher's DLWOP; Following week is Spring Break
  - March 19-24: Book Fair (ending with Aloha `Aina)
  - March 21: "What's Up at MES" Coffee Hour at 5:30 PM
  - March 23: General Membership meeting with movie night
  - March 24: Aloha `Aina- a way to give back to community
  - March 26: No school- Kuhio day
  - March 28: Report cards go home
- Playground equipment update: we passed inspection, teachers will be trained on Wed, 3/21. Mr. Wong will incorporate the new equipment with PE. We will roll this out in quarter 4.
- We are currently a part of an electrical upgrade. Planning meeting with Ben and the contractor will take place on Friday to upgrade with infrastructure. More info will be shared later.
- SQS survey has gone out. Students in the 4<sup>th</sup> and 5<sup>th</sup> grades will take it. Please turn it in by the end of March.
- May Day is set for May 4<sup>th</sup>. Dismissal times have been switched for that week.

**PCNC REPORT:** Susie Okumura announced "Family Movie Night". *Mulan* will be shown and you can order a Chow Mein picnic pack for \$5. It will be on March 23<sup>rd</sup>. Intermission snack will be fortune cookie and green tea.

**TECH REPORT:** We raised close to \$20,000 for the Fun Run. Funds will be used to purchase iMACs for the classrooms. Mr. Meyer reported that we are transitioning to a MAC school. Over Spring Break, the F2 lab will convert to a MAC lab. He'd like to thank the parents and students for their support. It was added that the prizes come from the staff and that the kids go home with good prizes.

**Committee Reports:**

**ORCHESTRA:** Moanalua Complex Concert is tomorrow (3/8/12) at the high school. The Orchestra and Chorus will perform. Mr. Meyer will be the guest conductor. Doors open at 6:05 P.M. It is free to attend. Donations will be accepted. The Chorus will perform at 7:30 P.M. and the Orchestra will perform at 7:50 P.M.

**PORTOFOLIO:** The online voting is done. Ashley Whang's design was picked to be the cover of the portfolio. Terri Kimura thanked Mr. Meyer for helping to select the semi-finalists and to the Figarts for helping with the online voting.

**ALOHA AINA:** Sandra Hoggan reported that to date, we sold 1290 tickets. An overall observation is that people are not responding. She is still chasing about 115 students. Lei thanked Sandra for doing this fundraiser and also acknowledged Gail Chang and Carol Hayashi for their help with stuffing the envelopes.

**FUNDRAISING:** Ward fundraising opportunity was shared. You'd sell tickets for \$10 and get 100% profit. The ticket will allow the purchaser to receive store discounts at participating merchants. We will do this fundraiser. No timeline was given.

As for e-Book fundraiser, individuals are still waiting their gift card incentives. A question was asked on when they will send out the Wal Mart gift cards for the e-Book fundraiser.

**FUN FAIR:** There was a recap meeting. Profit was 58%. Credit card machine was helpful. They talked about the overall plan and will look at moving some booths for next year. There were some communication issues regarding the Silent Auction. Teachers were not notified about students winning the bid for having lunch with them. The 6<sup>th</sup> grade teachers were made aware by one of their students and took it upon themselves to provide a special lunch for the winning bidders. It was mentioned that the PTO would cover the costs of the lunches. There needs to be follow-up with J Karr.

**HEALTH & FITNESS:** The tennis clinic runs after school from 3:00 – 3:45 P.M. each Friday in March. About 75 students have signed up. There will be 2 lessons for lower elem students, 2 lessons for upper elem students, and 1 tennis carnival.

**OLD BUSINESS:**

- Melissa Au will run for the Treasurer position. This will be voted on at the General Membership meeting. There will be a transition from Robb Taone to Melissa Au.
- Carol Hayashi has signed on to be the Fundraising chairperson for next year.
- Aloha `Aina day will take place on March 24, 2012 between our school and Moanalua Middle. There will be a yard sale, book exchange, Nike shoe re-use program, Bella Prom project, YMCA collecting formal attire, and other recycling projects.
- Valentine Day Wish List: This project went really well for the first try. About 12 teachers participated and at least 14 teachers benefited from this. Some teachers may have been hesitant to ask for items. Some suggestions for the future include expanding the effort to include asking for community participation and to share a suggested list of wish list items. The committee has compiled a detailed report indicating what went well and some suggestions for the future.
- Staff Appreciation is set for April 25, 2012. It will be a potluck luncheon for the staff. The committee is asking for volunteers and will also be collecting donation for gifts. Gina Nakahodo will be conducting a snack making class.

**NEW BUSINESS:** PTO was asked if they could purchase lights for the MES Courtyard. Caryn Gushikuma is currently working on a grant to cover the labor costs involved. PTO will assist with the equipment costs (approximately \$3,000). This amendment to the budget will be voted on at the General Membership meeting as no members present objected to the idea.

**ANNOUNCEMENTS:** The next PTO Board meeting will be held on Wednesday, April 4, 2012 at 5:30 P.M. in the Library. Upcoming General Membership meeting will be held on Friday, March 23, 2012 at 5:30 P.M. in the Cafeteria before movie night begins at 5:45 P.M.

**ADJOURNMENT:** President Lei Fukumura adjourned the meeting at 6:55 P.M.

Submitted by:  
Lauren Kamikawa  
MES PTO Secretary