

MOANALUA ELEMENTARY SCHOOL PTO INC.
BOARD MEETING
August 3, 2011

CALL TO ORDER: President Lei Fukumura called the meeting to order at 5:50 P.M. in the MES Library.

MEMBERS PRESENT: Lei Fukumura, Wade & Lori Shimoda, Gail Chang, Manny & Anne Salvador, Terri Kimura, Ben Meyer, Gladys Lin, Ross & Ella Tilitile, Garry & Melissa Au, Toddi Nakagawa, Lyanne Figart, Carol Nishita, Malcom Murasaki, Carol Mann-Molay, Susie Okumura, Tammy Giusta

SECRETARY'S REPORT: The minutes from the July Board meeting were distributed but could not be approved as a quorum was not present.

TREASURER'S REPORT: Balance as of August 1, 2011 is \$27,274.96. Treasurer Robb Taone was unable to complete the budget report for SY 2010-11 as there are outstanding receipts needed to reconcile the report. Receipts for PTO expenses needing reimbursements may be submitted to Lei along with a mailing address. Lei will forward the request to Robb, who will mail reimbursement to requestor.

ADMINISTRATION'S REPORT: Ben Meyer introduced himself and conveyed how happy and excited he is to be Moanalua Elementary School's new principal.

- He thanked Lei and the PTO for arranging the bento lunches on the first day back for faculty. He also thanked and complimented Terri Kimura on the beautiful school portfolios and how well the portfolio-stuffing event was.
- New additions to MES faculty: ZaReh Ma, Kindergarten (K3); Elise Tamashiro, Grade 2 (B4); Brittney Kanetake, Grade 3 (A9); Carly Hayashikawa, Grade 5 (B1); Audrey Chinen, Counselor
 - We're still interviewing for grade 4 position
- We are changing from Hawaii Content and Performance Standards III to Common Core State Standards (CCSS), which will be more in-depth, focused, and a lot tougher. Deadline for change to CCSS is a federal mandate and must be complete in 3 years. Parent support is critical to meeting the new requirements and Principal Meyer will build upon relationships and collaborations with parents, PTO, church, C&C's Park and Recreations, and the community.
- MES is transitioning to become a wireless campus. Plans include improving and increasing the WAN (wide area network), fiber backbone, security and firewalls. The goal is to increase technology access for our students who must be creative and become effective communicators and problem solvers in preparation for to work in the 21st century at jobs which are year unknown and may not even exist today.

PCNC REPORT: PCNC facilitator, Susie Okumura reported the following:

- 1st issue of Ho`olaulima I Moanalua: will be distributed on Aug. 8th. Look for the following events:
- **Principal's Coffee Hour** at 8 a.m. on Thursday, Aug 11
- **HSA 2010-11 results workshop** for parents of current 4th, 5th, and 6th grade students on Thursday, August 25 at 6 p.m.
- **Student picture taking** on Wednesday and Thursday, August 25 & 26
- **"Reading & 'Rithmetic 2011"** for grade 1 parents, scheduled for Wednesday, August 31st at 6 p.m.
- **Annual "Taste of Moanalua"** workshops for parents will be held on Sept 14th, 21st, and 28th.

Committee Reports:

FUNDRAISING: (M. Murasaki) Chris from Entertainment Book Company attended. Pending vote and approval from MES PTO Board, the sale of Entertainment Books will be the fall fundraiser. Unlike in years past, a book will not be automatically sent home with the child which created problems trying to retrieve unsold/unpaid books. Malcom's plan is to send home informational flyers to pre-sell books. E-Book representative, Chris will attend Open House and present a brief introduction. There are incentive gifts planned;

\$25 gift cards for every 6 books sold for parents and “Alvin and the Chipmunks” movie-related prizes for students.

- Target® Red Card incentive program where schools receive 1% from purchases made on the Target Visa card from cardholders who designate their beneficiary school. Malcom will follow up on how program works.
- Toddi Nakagawa reported that groups can also request financial assistance from Moanalua Gardens Community Association. Lei offered to contact MGCA President Ron Jones to get more information. It was recommended not to request money from these community groups in lieu of the manpower and general support they give MES.
- Questions or suggestions for other fundraising ideas may be directed to Malcom via email.

FUN FAIR: Lori Shimoda will head this committee pending approval by the MES PTO Board to continue to hold this annual event. Last year’s gross of \$37,000 provided net profit of about \$27,000; PTO had more expenses due to decrease in donations of needed items. The point was made that Fun Fair was more than just a money-making activity; it is a tradition that also serves as a great team- and community-building event.

- Discussion regarding pros and cons of increasing the price of scrip from 25¢ to 50¢-- merits of increasing profits may result in decreased participation by children if games become too expensive. This subject was tabled for further review and discussion at a later date; again, pending Board approval of event.

SCHOOL T-SHIRT/ SCHOOL STORE/ ARTS & CULTURE: Chairman Manny Salvador reported that he will have shirts ready for grade levels going on early field trips. There was a discussion as to whether shirts should be sold at Open House; concern is that delivery of pre-ordered shirts should take precedent over “walk up” sales.

- Manny will have 2 additional styles of women’s T-shirts available for order. There is a “baby tee” and a “mini crew”. Both styles are the same price as the regular adult’s shirt, \$14.
- Some School Store items (key chains, luggage tags, etc.) will be available for sale at Open House.

MEMBERSHIP: Anne Salvador reported that membership forms went into the portfolios. Forms will be uploaded to MES PTO website and at the membership table at Open House. Only a few families took advantage of the early membership renewal option at the end of last school year.

MANPOWER: Gail Chang will get volunteer information from Anne after membership information is processed. Some committees remain totally vacant and some committees have 1 member- the chairperson. Her goal is to increase participation and she will have a table set up at Open House, as well.

TEACHERS’ REPORT: Carol Nishita will serve as faculty representative and VP on MES PTO Board this year. Report regarding teacher preference for holding and “Aloha `Aina” event in October was forwarded by Lauren Kamikawa and given to President Lei Fukumura.

PORTFOLIO: Terri Kimura thanked the Figarts for assisting with posting the student art logo design entries on the website. Winning entry is the cover design. Terri thanked everyone who came out to help stuff the portfolios on July 26th.

WEBSITE: Lyanne Figart announced that this year, committee chairs will be able to get any emails from their moanalupto.org address forwarded to their personal email addresses.

ORCHESTRA: Gladys Lin reports that she will set up a table at Open House so interested parents of students in grades 4, 5, and 6 can get registration information for Strings program. Registration information will also be on the MES PTO website.

OLD BUSINESS:

- Discussion on the language of the MES PTO By-Laws document is tabled until a later date.

- Cafeteria and custodial staff were inadvertently missed and Bento lunches were not purchased for them. Lei spoke with Head Custodian who declined her offer to provide bento lunches on another day.
- Still pending is “Aloha `Aina” day tentatively set for Saturday, October 29th. Input from MES Faculty was evenly split for and against the event on this date. Some concerns are that this date is too close to Fun Fair and would tap into resources of people and materials that the Fun Fair counts on. Principal Meyer stated that it is his understanding that this community-wide event does not require wide participation from school staff, benefits the schools by helping to dispose of equipment no longer in use, is co-hosted by Moanalua Middle School, and MMS won’t hold this event without MES’s participation. Lei will contact MMS Principal.

NEW BUSINESS:

- MES & PTO Open House is scheduled for Tuesday, August 16th. Terri Kimura will procure apples to present to faculty & staff.
- MES PTO Board is seeking a volunteer who will be able to succeed Robb Taone as Treasurer after his term ends. It was suggested that someone “shadow” Robb this year to learn the scope of his duties.
- Questions for attendees:
 - Q: Will May Day be held this year?
 - A: Yes, May Day is scheduled to be held this school year.
 - Q: What’s happening with the field?
 - A: Playground equipment should be installed by October. Equipment was ordered and was scheduled for installation during summer; reschedule is a result of delay in payment to vendor/contractor. Grass planted last school year with parent and Tripler volunteers is looking healthy. Thanks to Mr. Jamie Oshiro for coordinating these campus beautification projects.

ANNOUNCEMENTS: The next PTO Board Meeting will be held on September 7, 2011 at 5:30 P.M. in the Library.

ADJOURNMENT: President Lei Fukumura adjourned the meeting at 7:00 P.M.

Respectfully submitted by:

Susie Okumura

Substituting for Lauren Kamikawa, MES PTO Secretary