

Moanalua Elementary School PTO, Inc.
PTO Board Meeting
November 6, 2013

CALL TO ORDER: President Lito Patague called the meeting to order at 6:04p.m. in the MES Library.

VOTING MEMBERS PRESENT: Lito Patague, Carol Hayashi, Alan Wiederholt, Lei Fukumura, Melissa Au, Gail Chang, Maddie Ledda, Valerie Sugawa.

NON VOTING MEMBERS AND SCHOOL REPRESENTATIVES PRESENT: Aaron Okumura, Carol Mann-Molay, Joanne Rosen, Charisse Suehiro, Susie Okumura, Rose Fielding, Joyce Yoshimoto, Gracie Proute, Joyce Banas, Michelle Sakamoto, Lynn Muneno, Brad Momohara, Christine Hanakawa, Ella Tiletile, Ken Morikawa, Lyanne Figart and Toddi Nakagawa.

MINUTES OF THE LAST MEETING: The minutes from the October 2, 2013 PTO Board Meeting were distributed, posted and approved.

ACKNOWLEDGEMENTS AND BOARD MESSAGE/ANNOUNCEMENTS:
Lito made the following acknowledgements:

Thank you to Mr. Okumura, Mr. Meyers and Valerie Sugawa for locating the funding for the 2nd and 6th grade drama performance.

TREASURER'S REPORT: M. Au

Melissa did not receive the October bank statement. Please turn in your deposits or requests for reimbursements to the PTO box and send Melissa an email. If you make a deposit please let her know what the deposit is for.

ADMINISTRATION REPORT:

- A. Principal's Report : A. Okumura
Principal Okumura requested that PTO committee chairpersons who correspond with MES teachers also send him a copy of the email ("cc"). He needs to be aware of what is going on. He does not have to approve nor does he intend to micro manage. He won't respond to the email unless asked.

There will be a fire inspection on 11/15/13.

The accreditation pre visit meeting took place. Carol Hayashi and Gail Chang spoke with the representative from WASC.

Principal Okumura is concerned about Fun Fair. He gave WASA Electric the PTO's map. The dirt pile between building B and K will buildings will be removed. They will work on Saturday and Monday to make sure the school is safe before Fun Fair.

Vice Principal's Report: C. Mann-Molay

Vice Principal Mann-Molay has distributed to us an informational sheet called "Home and Garden Storm Water Pollution Solution Fact Sheet 7". She makes sure that the MES storm drains are cleared every three months. The drainage system runs under our school. She and the custodians had to lift up the metal grates and went into the storm drain to clear it of dirt, trash and other matters. She needs to make sure their cleaning products, insecticides and other substances don't cause pollution. She is required to talk to parents about how to work with pollutants and save water. She discussed these matters with us. The information she shared included that pointers such as we should not throw paint into the trash and she also talked to us about water conservation. As noted above, she distributed to the PTO information on water conservation. The information included pointers such as protecting the environment means that we should take our cars to a commercial car wash instead of doing it at home, about disposing of household hazardous waste, about checking for leaks in the home and how to properly clean painting supplies. She reiterated that we need to do what the State of Hawaii requires.

B. Teacher's Report: J. Rosen

Ms. Rosen thanked the PTO for advertising the McDonald's Night. She also reported that the 5th grade class will be hosting the upcoming Jr. Engineering Night on December 3, 2013. The event will start at 5 p.m.

C. PCNC Report: S. Okumura

Susie reported that PCNC will be taking pre-orders (of food) for Jr. Engineering Night.

COMMITTEE REPORTS

A. Membership: A. and R. Nakagawa
No Report.

B. Manpower: G. Chang, M. Mitsuyoshi, D. Yoshimura and M. Cheung

Gail reported that we need to recruit more volunteers for Fun Fair. All Fun Fair chairperson positions have been filled. Her husband Craig will be in charge of trash disposal. Gail also thanked the teachers for soliciting volunteers. Each class has a contest to see who can recruit the most volunteers. The two new chairpersons for Apple Giving Tree are Kelly Aragon and Cila Goda. Chairpersons are needed for Campus Beautification and Teacher Appreciation Day.

C. Budget and Finance: T. Nakagawa and L. Kamikawa

Toddi reported they have kicked off the Cookie and Coffee fundraiser. The first order was collected today. They will also be on sale during the Fun Fair.

- D. School Store: (vacant)
No report.
- E. Hospitality: Maddie Ledda
No report. However, Lito thanked Maddie for providing tonight's dinner.
- F. Elections: M. Sakamoto
No report
- G. Health and Fitness: J. DeMarco
No report.
- H. Campus Beautification: (vacant)
No report.
- I. Arts and Culture: V. Sugawa
Gail Chang reported that an etiquette class was held for 6th graders on Tuesday and it was funded by the PTO.
- J. Orchestra: E. Tiletile and G. Lin
Ella reported that the t-shirt sale was completed.
- K. Book Club: J. Yoshimoto
Joyce reported that the Free Book Room is open every Wednesday. A new volunteer who will build shelves for the Free Book Room.
- L. RAP: J. Yoshimoto
Joyce reported that there was 90% participation. 600 prizes went out. The prizes this month were Japanese erasers. She finds it very helpful that Lori Tonaki stresses whatever the class is doing and shows them the prize. This increases the enthusiasm by students. Thirteen classes had 100% participation.
- M. School T-Shirt: (M. Salvador, A. Salvador)
No report.
- N. Programs: (vacant)
No report.
- O. Portfolio: T. Kimura
No report.
- P. Military Liaison: B. Momohara
No report.
- Q. Legislative Relations: C. Hanakawa
No report.

Gail Chang reported that they will need 65 bags for senior volunteers and asked if the legislators would be willing to donate the bags.

R. Community Relations: J. Banas

Joyce went to the Moanalua Gardens Community Association meeting last night. Their Christmas party will be held on December 8, 2013. Please contact the MGCA if you want to attend. They will need a new President at the end of the year.

S. Website: L. Figart

No report.

T. Fun Fair: L. Muneno & C. Hayashi

No report. A separate meeting will be held regarding Fun Fair.

U. Aloha Aina Day: R. Fielding

No report.

V. Teacher Appreciation Day: L. Muneno

No report.

W. Apple Giving Tree (C. Goda & K. Aragon)

Gail Chang reported that C. Goda and K. Aragon are the 2 new chairpersons for this committee. They will send messages to the teachers around Veterans Day to ask for wish lists.

X. Corporate Sponsorship: G. Nakahodo

No report.

OLD BUSINESS

Master Calendar of Events

Lito Patague asked for a volunteer. If you know of anyone who can volunteer for this task please let the PTO know.

Grant Writing Workshop: A. Nakagawa

Lito Patague reported that Audrey will hold a class on granting writing for the PTO.

NEW BUSINESS

Rock and Debris Sweep Before Fun Fair: G. Proute

This matter was already discussed by Principal Okumura.

ADJOURNMENT: President Lito Patague adjourned the meeting at 6:25 p.m. The next meeting will take place in the MES Library on December 4, 2013.

Lei Fukumura
MESPTO Secretary