

MOANALUA ELEMENTARY SCHOOL PTO INC.
BOARD MEETING MINUTES
July 6, 2011

CALL TO ORDER: President Lei Fukumura called the meeting to order at 5:55 P.M. in the MES Library.

MEMBERS PRESENT: Lei Fukumura, Mary Ann Reed, Rob Taone, Lauren Kamikawa, Malcom Murasaki, Daryl Kanayama, Maddie Ledda, Sandra Hoggan, Terri Kimura, Maydean Martin, Jamie Oshiro

SECRETARY'S REPORT: (L. Kamikawa) Minutes from the previous 2 meetings (5/18/11 and 6/1/11) were approved as submitted. We will approve minutes from 5/4/11 meeting at our next meeting.

TREASURER'S REPORT: current balance is \$31,720.62. Robb is in the process of preparing taxes for the fiscal year ending 6-30-11. We will need to provide a letter to him so he can update the signature card at the bank.

Disbursement procedures: put your receipt in an envelope addressed to Robb and left in the PTO box in the office; at the same time, e-mail him (rtaone@moanalupto.org) to let him know you need a check, include the correct spelling of your name, what it was used for, amount, and if you need it right away; the checks will be disbursed at the next PTO meeting.

For teachers, please use the reimbursement form (in Robb's folder in the PTO box) in addition to the aforementioned procedures.

If you have a bill/invoice that needs to be paid, e-mail Robb so he can pick it up from the school.

ADMINISTRATION REPORT: Admin is excited and thankful to work with a supportive PTO. We look forward to working with the existing and new PTO members and officers. The DOE's implementation of their best, last, and final offer is having an effect on schools:

- Aug 1 is now the 1st day of school
- Sept 16 is also a school day
- Open House will be re-scheduled
- We will try to get further clarification if there will be more changes to the school calendar.

Mrs. Kamikawa has moved into the Curriculum Coordinator position and has been hard at work throughout the summer. Mrs. Arai-Shiraishi has moved from the 2nd grade to the Library position. We know that they will be great additions in their new roles.

Summer school successfully completed last week. MES serviced students from the entire complex.

The Grade K grass planting project was a huge success. Parents, faculty, and the military came out. Please take a look at the beautiful grass.

COMMITTEE REPORTS:

ORCHESTRA: Maydean will meet with Mr. Hamano and Gladys to ensure a smooth transition. A concern was brought up about Mr. Hamano's delay in getting paid from the school. Mr. Oshiro addressed the delay.

ELECTIONS: Still looking for a 1st VP.

MILITARY LIAISON: Daryl to update the brochure and welcome letter.

PORTFOLIO: Stuffing will be on 7/26/11, 4PM in the Library.

RAP: new chairs will be Shoko Cochrane and Joyce Yoshimoto

T-SHIRT: Manny dropped off t-shirt design.

OLD BUSINESS: Lei reminded everyone of portfolio stuffing and the new 1st day of school for students. Aloha `Aina tentatively set for October 29, 2011. Need to get feedback from the staff.

NEW BUSINESS:

- Open House: date and time TBD, last year we had water and pizza. Also, Japanese school, Kumon, and Orchestra were available. Terri Kimura will organize the apples distribution.
- Teacher Lunch bento: Lunch will be provided to teachers on first day, July 26, 2011.
- Review of MES PTO by-laws: discussion took place regarding the amendment of the by-laws. Attorney Darryl Taira said it could easily be done. We will need to give notice to the PTO members ahead of time, pass it with a 2/3 vote of the members, and then amend it. Two issues in question: 1. Teachers/faculty members serving on the Board; 2. If a Board member leaves the school, will his/her term end? These will be discussed further at a later time.
- Searching for chairpersons for the following committees:
 - Book Club
 - Campus Beautification
 - Health & Fitness
 - Legislative (need to confirm with Alan Serikawa to see if he'll continue)
 - Manpower
 - Programs
 - Publicity
 - Teacher/Staff Appreciation Day
- Meeting with E-book representative- Robb is handling this
- First day of Kindergartners- TBD

ANNOUNCEMENTS: The next PTO Board Meeting will be held on August 3, 2011 at 5:30 P.M. in the Library.

ADJOURNMENT: President Lei Fukumura adjourned the meeting at 7:36 P.M.

Submitted by:
Lauren Kamikawa
MES PTO Secretary