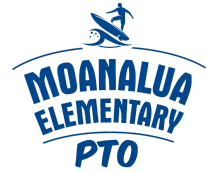


- I. Call to Order by President Randon Blackmon at 5:58 p.m.
 - A. Attendance: R. Blackmon, D. Arakaki, R. Mediano, T. Yamauchi, R. Taura, A. Chinen, I. Bayudan, L. Shiroma, S. Okumura, R. Na'a, N. Kiyonaga, M. Sakamoto, B. Lau, J. Yoshimoto, J. Jones, J. Iwanaga, J. Domingo, D. Samiano, J. Turney.
- II. Introduction & Board Messages
 - A. President: president@moanaluapto.org
 - B. Vice Presidents: No report
 - C. Secretary's Report: secretary@moanaluapto.org
 1. Previous Month Minutes Review and Approval
 2. Motion for Approval by D. Arakaki, 2nd by N. Kiyonaga
 - D. Treasurer's Report: treasurer@moanaluapto.org
 1. Income: \$357.57, Expenses: \$5213.93, Net Loss: \$4856.36
 2. Motion for Approval by D. Arakaki, 2nd by R. Naa
 3. Budget request Deadline for SY 2018-2019 April
 4. Bowling Night: Expenses \$3300 and Income \$540 from pizza and extra bowlers and non PTO members.
- III. Administration Report: audrey_chinen@notes.k12.hi.us
 - A. Aloha Aina: Facilities Use Form received and approved
 - B. Portfolio: Design went in by Ms. Audrey, need to find replacement for Terri. Stuffing date 7/25/18 4:30 pm
 - C. Teacher's report to school on 7/31/18 for next school year.
 - D. School starts 8/7/18
 - E. Meet and Greet 8/1/18
 - F. PTO membership form to Ms. Audrey for portfolio
 - G. PTO shirt order form to Ms. Audrey for portfolio
 - H. Teacher Appreciation Day is 5/9/18
 - I. Facilities Use form was sent in for 5/11/18. Cancel event per PTO.
- IV. Teacher's Report: tiffany_chinen@notes.k12.hi.us , landy_shiroma@notes.k12.hi.us
 - A. Bridge Night was a success, Thank you to everyone that helped out.
 - B. M. Sakamoto suggested that PTO should publicize event school wide to educate all students. Also to figure out a way to lessen the load for this event on teachers on the planning.
 - C. To bring information back to teachers meeting and discuss plans for next school year.
 - D. May Day, greenery is needed
- V. PCNC Report: mes_pcnc@yahoo.com
 - A. Newsletter went out and is published on website.
 - B. 5/4/18 Deadline for yearbooks is a hard deadline, no late exceptions.
 - C. 4/19 Parent workshop
- VI. Committee Reports
 - A. Finance and Human Resources: finance@moanaluapto.org
 - B. Membership: membership@moanaluapto.org (Rosemary Na'a)
 1. Membership: 207 member
 2. Need to update form for 2018-2019 SY.
 - a) Table at GE Meeting
 - b) Table at Meet & Greet
 - c) Kindergarten Testing



- C. Fundraising: fundraising@moanalua.pto.org (Candace Fujishima)
 - 1. REGAL FOOD Spring Fundraiser! Mar 12 - April 5.
 - a) Distribution of regal food purchased will be on Aloha Aina Day (Sat, May 12...9a-12 noon in MES Library)
 - (1) Fundraising items: Giant Portuguese Sausage, Vienna Cinnamon Bread, Two 6" Pepperoni Pizzas, Chocolate Chip Cookies
 - (2) All items are sold for \$8 each.
 - (3) Top Seller will win XBOX ONE GAME SYSTEM, iPad Mini OR \$300
 - (4) 2nd Place will win \$200
 - (5) 3rd Place will win \$100
 - (6) Top two selling classrooms will each have a \$50 class party
 - 2. New chair for 2018-2019 SY- Pam Adena
- D. Elections: elections@moanalua.pto.org (Michelle Sakamoto)
 - 1. Flyers needed for vacancies
 - 2. Elections: Starlight concert on May 23.
 - 3. Need to coordinate with Mrs. Gushikuma on time for PTO Elections, concert starts at 6pm sharp.
 - 4. Send Nominations to elections@moanalua.pto.org
 - 5. Nominations sign up open until Election Day.
 - 6. Paper ballots needed if 2 or more nominations per position
 - 7. Positions to fill for next school year
 - a) Executive Board: President, Vice President (2 vacancies), Secretary.
 - b) Committees:
 - (1) Fundraising, RAP, Apple giving tree, Art & Culture, Manpower, Programs, Hospitality, Portfolio, Teacher & Staff appreciation day
 - c) Flyer needed for vacancies voting on May 23 at Starlight Concert.
- E. School and Student Programs
 - 1. Health & Fitness: healthandfitness@moanalua.pto.org (Belinda Lau/Joy Yanai)
 - a) Keiki Run: checks were mailed in April and school should receive money soon. 70+ people signed up, looking for more participants next school year.
 - b) SR Tell: Teachers & Admin to check with DOE
 - (1) SR Tell booth at Aloha Aina, approved.
 - c) FA/CPR/AED Training: 10 people max per class, limit of mannequins available. Belinda to send survey form to teachers on signup. Length of class is 3 hours. Pediatric, Infant, and Adult Certification is available.
 - d) Is the interest for the class after school or during the week.
 - e) Cost is \$10 per person, compared to Red Cross cost of \$99.
 - 2. Campus Beautification: campus@moanalua.pto.org (Michelle Sakamoto)
 - a) Stage refurbishment, artificial turf proposal. Grass not able to be put on stage. \$466/100 ft x 6 ft wide roll (thicker turf), \$266/100 ft x 6 ft (thinner turf)
 - b) April 21, 8am to 11am: Campus Beautification/Earth Day
 - c) Paint and power wash for campus beautification
 - d) Courtyard area, to plug grass in various bare areas
 - e) Artificial turf to be purchased to roll out for special occasions, need storage for turf. Motion D. Arakaki, 2nd by R. Blackmon to approve contingent upon Admin approval.



3. Family Events: mesptofamilynight@moanalupto.org
 - a) Bowling Night: March 31, 2018 (Randon Blackmon)
 - (1) Aiea Bowl 6:00 p.m. to 9:00 p.m.
 4. Orchestra: orchestra@moanalupto.org (Jolie Kaneshiro) Mr. Hamano
 - a) Music store having a liquidation sale and would like to propose to increase budget up to \$1000. Motion R. Blackmon, 2nd by M. Sakamoto to increase budget to \$1000 for 2017-2018 SY.
 - b) Parade of Orchestras on April 6 at Pearl City Cultural Center
 - c) End of year performance in May 17 or 24 at 7 p.m., to confirm
 - d) Mr. Hamada asked when is the budget proposal needed? March
 - e) Reimbursements are due quarterly.
 5. PTO Book Club: bookclub@moanalupto.org (Mary Yeung) no update
 6. RAP (Joyce)
 - a) Need replacement for next year. Joyce will help groom replacement.
 - b) Number of participants not as high as previous years, not sure why. Only 80% participation from school.
 - c) Possible reasons why students not participating could be many new teachers this year and they don't know or understand the program.
 - d) Lots of extra prizes.
 - e) Feedback: Some teachers make it mandatory, grade 5 kids have been turning down prizes, suggestion to have a "bucks" redemption.
 7. School Shirt: store@moanalupto.org (Michelle Sakamoto)
 - a) New Shirts \$10, Old Shirts \$5
 - b) Sell at Aloha Aina?
 8. S.T.E.M. (Lito Patague)
 - a) April 18th, 5:30pm-8pm in Cafeteria, "I am a Scientist" Event is Wednesday 4/18
 - (1) Registration continues until Friday 4/13 deadline.
 - (2) Student participant limit is at 80 spots.
 - (3) During the event we will need 2 volunteers to check-in students 5:30pm, 4 volunteers to help monitor activities along with "I Am a scientist" organizers starting at 6:00pm, and volunteers to help with cleanup at 7:30pm.
 - b) Science Olympiad on May 12th at Mililani Middle School
 - (1) STEM Enrichment Programs budgeted \$1,000 to assist MES students
 - (2) There are 2 MES teams coached by Matt Capps, Ms. Fujiwara and Ms. Hayashikawa.
 - (3) Sign up is in December. There are 12 events for students to compete in. After school sponsored event.
 - c) MESPTO VEXIQ robotics is currently being planned for next school year.
 - (1) Per budget, we are proposing to acquire 4 competition kits for \$3,000. Workshops are preliminary scheduled for Saturday workshop in conjunction and assisted by Pack 9 Robotics Club.
 9. Teacher & Staff Appreciation Day
- F. Communications
1. Portfolio: portfolio@moanalupto.org (Terri Kimura/Sung Kim)
 - a) Need deadline and portfolio stuffing date to gather manpower.



2. Military Liaison: military@moanaluapto.org (Rich Mediano)
 - a) Working on Military Welcome Packet for SY 2018-2019
 - b) Wants a section/page on MES webpage
 - c) Needs to work with Admin
 - d) No Military Liaison per school, most likely per district
 - e) Can we get something on the calendar in April? Coordinate with Admin.
 3. Legislative Relations & Community Relations (Christine Hanakawa)
 - a) Need replacement for next year.
 4. Website & Webmail (Julie & David Jones)
- G. Special Events
1. May Day, May 4
 - a) D. Arakaki motion to appropriate funds of \$100 per grade level for May Day, 2nd Joy Yanai.
 2. Aloha Aina, May 12 (Jayson Domingo)
 - a) Facilities Use Form needs to be submitted. Done.
 - b) Here are a few concerns that Julie and Christine have been receiving from community groups and organizations, including who we would have to talk to in the community:
 - (1) Moanalua Middle School--LeeAnn LaFortune, PCNC, has been asking if Aloha Aina Day is still on. Not sure if someone contacted her and secured the parking lot at the school to hold the recycling trucks. They felt left out of the communication loop right now.
 - (2) Boy Scouts contacted me a few months ago and is still willing to help. Please confirm what we would like them to help with. I need to contact their Chairperson.
Cub Scouts--on behalf of the Scouts, I want to make sure what is the nature of Aloha Aina Day this year since we do not have Lauren who has coordinated in the past over 55+ crafters and food vendors. Will the Cub Scouts be able to have a food booth? They can provide some type of service.
 - (3) Moanalua Gardens and Moanalua Valley Community Associations, MGCA just had their meeting and Julie shared the date. Members were asking what type of recycling will be available. MVCA's meeting is next week Wednesday. Could we get more details. Also, if we advertised details in their newsletter, we would need the information very soon. Deadline for MGCA is possibly by the end of this week. MVCA newsletter is due by next Saturday (you can send info to me).
 - (4) Moanalua Lions Club--usually helps in some shape and form. Need to contact them on what you would like them to do...sometimes they did traffic control in MES parking lot due to the fundraiser pick up and individuals parking to venture in the booths.



- (5) Legislators & Council Member--they have saved the date. That's all I know. They usually direct the cars on the Middle School side for the recycling. They also send an e-mail blast of the flyers. Sometimes they field calls with questions about the event.
 - (6) Banners--also need to contact HSTA (top of Red Hill above Moanalua Kaiser), Rep. Aaron Johanson who knows the neighbor at the Fort Shafter side of Moanalua Gardens, and possibly Moanalua Valley Club House...these are possible locations to post up AAD banners besides at our school. Also, the VP at Moanalua High kindly lets us put 1-2 banners on the lower courts fence along Ala Napunani and on their fence of the Admin building facing the student parking lot.
 - (7) Flyers--need at least a week for approval with MES Admin, PTO Exec Board, and another week to print and send copies to not just MES but to the neighboring schools--Salt Lake, Fort Shafter, and Red Hill. If you would like to do this, need to ask Mrs. Audrey for assistance in obtaining permission for distribution.
 - (8) Moanalua High School Clubs--If you need more volunteer assistance, Mr. Pang, the School Activities Coordinator needs to be contacted and sent details. He can disperse the information to the different clubs.
3rd Grade Parents--Still interested in coordinating the Keiki Swap Meet/Cash for Clothes. We did not secure the Cash for Clothes and details yet due to waiting for a meeting to obtain details....(this is to assist for next year's 4th Grade Field Trip)
Moanalua High Project Grad--may be interested in a booth, but again, not sure of the details for AAD. I see the contact at the MVCA meeting next week.
 - (9) MES volunteers--will also have to recruit them soon...we couldn't pull off the event without their help and even donations
- c) In the past Keiki Swap Meet has been run.
 - d) What more is needed from PTO for Aloha Aina?
 - (1) Parking attendant
 - (2) Treasurer - cash boxes
 - (3) Vendors - flat fee?
 - (4) SR Tell booth request
3. 6th Grade Expenses & Activities
 - a) Promotion, May 31
 - (1) Promotion Meeting 4/24. Promotion activities include Bowling at Ft. Shafter, Photobooth, Food, Music. Thank you to Meadow Gold who sponsored. Flyers going home soon. Ceremony 8:30 am-9:30 am. Greenery needed for promotion ceremony. M. Sakamoto suggest triboard to be shown at PTO events.

VII. Old Business



MES PTO
Monthly Meeting MINUTES
APRIL 05, 2018, 5:30 p.m. - 7:30 p.m.
MES Library

- A. Motion by Tammy to propose to change meeting to 2nd week of the Month.
 - 1. Reason 1, we can have more accurate treasurer reports when statements have had time for review.
 - 2. Reason 2, the Moanalua Community Meetings are currently falling on the same day as MES PTO meetings and makes it difficult for committee chair to attend both meetings.
- VIII. New Business
 - A. School Supply Bundles, D. Arakaki will be chair, Coordinate with Fisher Hawaii to come to MES.
 - B. Budgets for next year have not been received by all committees and teachers.
- IX. Next Meeting:
 - A. Thursday, May 10, 2018 in the Library
- X. Adjournment: 8:08 p.m.