



- I. Call to Order by President Randon Blackmon at 6:02 p.m.
 - A. Attendance: Randon Blackmon, Denis Arakaki, Robert Taura, Tammy Yamauchi, Nadine Kiyonaga, Joy Yanai, Belinda Lau, James Iwanaga, Julie Jones, Divine Clemente-Samiano, Michelle Sakamoto, Tiffany Chinen, Susie Okumura, Audrey Chinen.
- II. Introduction & Board Messages
 - A. President Email: president@moanaluapto.org
 - B. Vice Presidents Email: Confirmation of emails are needed ASAP
 1. Amendments to bylaws, need final copy sent to Secretary.
 - C. Secretary's Report: secretary@moanaluapto.org
 - D. Previous Month Minutes Review and Approval
 - E. Motion for Approval by M.Sakamoto, 2nd by N. Kiyonaga
 - F. Treasurer's Report: treasurer@moanaluapto.org
 1. Special Ed \$77.35
 2. Student Body \$783.50
 3. K \$1671.40
 4. 1 \$2650.58
 5. 2 \$1433.60
 6. 3 \$1156.48
 7. 4 \$4884.38
 8. 5 \$1130.00
 9. 6 \$3532.97
 - G. Income for January 2018: \$237.00
 - H. Expenses: \$1965.38
 - I. Net Loss: \$1734.04
 - J. Motion for Approval by D. Arakaki, 2nd by D. Samiano
 - K. Deadline for SY 2018-2019 April 15
- III. Administration Report: audrey_chinen@notes.k12.hi.us
 - A. Ice Palace Event was great!
 - B. Portfolio design is due in April to Ms. Chinen.
 - C. Facility Use Request form was submitted for March 29, not sure what the event was, cancel? Yes.
- IV. Teacher's Report: tiffany_chinen@notes.k12.hi.us , landy_shiroma@notes.k12.hi.us
 - A. Grade Level Budgets for SY 2018-2019
 - B. Junior Engineer Flyer went out, additional information on website. Forms due March 14th.
 1. Need parents help to load bridges into buckets (4) men preferable.
 - C. School quality survey due March 16.
 - D. May Day forms went out, note changes in release times.
 - E. Budget request form submitted in the past, do we use the same forms or is there a new form?
 - F. Starlight Concert May 23, 2018
- V. PCNC Report: mes_pcnc@yahoo.com
 - A. PCNC newsletter is uploaded to website, forms are also online.
 - B. March 1: MES PTO meeting @ 5:30 p.m.
 - C. March 2: Dr. Seuss's birthday
 - D. March 16: Tech Trek
 1. Volunteers and prizes are needed. Will not be marking this year.



MES PTO
Monthly Meeting MINUTES
MARCH 01, 2018, 5:30 p.m. - 7:30 p.m.
MES Library

- E. March 19 - 23: Spring Break - no school for students
- F. March 24: Lights Out! (8:30 - 9:30 p.m.) look up EarthHour.org to see how you can help
- G. March 26: Kuhio Day holiday 29: HSA Testing begins (Gr. 3-6)
- H. March 30: Good Friday holiday - no school

VI. Committee Reports

A. Finance and Human Resources: finance@moanalupto.org

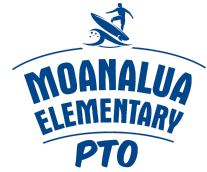
- 1. Membership: membership@moanalupto.org (Rosemary Na`a) Emailed update
 - a) Membership: 207 members
 - b) One parent sign up at Ice Palace Event. Awaiting form to enter. Michelle was going to follow up. Paid and items given. Thank you to Sheryl Osurman for helping to man table.
 - c) Do we want to recruit members at bowling night event? No
- 2. Fundraising: fundraising@moanalupto.org (Candace Fujishima)
 - a) Upcoming fundraiser...REGAL FOOD Spring Fundraiser!
 - (1) Dates of fundraiser is Mar 12 - April 5.
 - (2) Distribution of regal food purchased will be on Aloha Aina Day (Sat, May 12...9a-12 noon in MES Library)
 - (a) Fundraising items: Giant Portuguese Sausage, Vienna Cinnamon Bread, Two 6" Pepperoni Pizzas, Chocolate Chip Cookies
 - (b) All items are sold for \$8 each.
 - (c) Top Seller will win XBOX ONE GAME SYSTEM, iPad Mini OR \$300
 - (d) 2nd Place will win \$200
 - (e) 3rd Place will win \$100
 - (f) Top two selling classrooms will each have a \$50 class party
- 3. Elections: elections@moanalupto.org (Michelle Sakamoto)
 - a) Positions to fill for next school year
 - (1) Executive Board: President, Vice President, Secretary.
 - (2) Committees: Michelle needs list.
 - (a) RAP chair
 - (b) Apple giving tree
 - (c) Art & Culture
 - (d) Manpower
 - (e) Programs
 - (f) Hospitality
 - (g) Portfolio
 - (h) Teacher & Staff appreciation day

B. School and Student Programs

- 1. Health & Fitness: healthandfitness@moanalupto.org (Belinda Lau/Joy Yanai)
 - a) Keiki Run: Total 96 runners (5 little runners) 91 runners will qualify for donations to our school = \$1,365 we were the 8th largest registered school.
 - (1) Have a bunch of ideas for next school year.
 - b) Elizabeth Lim, Founder and CEO of SRTell (elizabeth@srtell.org , 801-845-0866)
 - (1) We will work out date for SR Tell to give a parent workshop.
 - (2) Provide an opportunity for parents and caregivers to get informed for this issue in this day and age. Cost would be for books and time for presentation. Duration of workshop is 3 hours.



- c) Tech Trek March 16 - Volunteers needed- sign up through MEStechtrek@gmail.com
 - d) CPR Training for MES Staff or Parents (use budgeted money to subsidize 1-3 staff members depending on costs, make available for parents for fee also)
 - (1) Table for next school year, Michelle Sakamoto to possibly train.
 - (2) Certification cost approximately \$35 per person
 - (3) Add to budget for SY 2018-2019
 - e) Nutrition Posters in Cafe Campaign/ Contest
 - (1) Working on details. May give prizes.
 - 2. Campus Beautification: campus@moanaluapto.org (Michelle Sakamoto)
 - a) Stage refurbishment, artificial turf proposal to submit.
 - b) April 21, 8am to 11am: Campus Beautification/Earth Day
 - c) Cub Scouts to verify with admin on collection of recyclables.
 - 3. Family Events: mesptofamilynight@moanaluapto.org
 - a) Bowling Night: March 31, 2018 (Randon Blackmon)
 - (1) Aiea Bowl 6:00 p.m. to 9:00 p.m.
 - (2) PTO members 2 entry tickets, shoes, ball, unlimited games
 - (3) Additional bowlers & Non-PTO members: \$10
 - (4) 6:00 - 7:30 p.m. and 7:30 - 9:00 p.m. Cosmic Bowling
 - (5) Food for purchase at Aiea Bowl
 - (6) 24 lanes, 5 bowlers per lane, 120 max bowlers at each time frame.
 - b) Ice Palace Event: February 11, 2018 (Nadine Kiyonaga)
 - 4. Orchestra: orchestra@moanaluapto.org (Jolie Kaneshiro)
 - a) Parade of Orchestras on April 6 at Pearl City Cultural Center
 - b) End of year performance in May 17 or 24 at 7 p.m., to confirm
 - c) Mr. Hamada asked when is the budget proposal needed? March
 - d) Reimbursements are due quarterly.
 - 5. PTO Book Club: bookclub@moanaluapto.org (Mary Yeung) Emailed update
 - a) There are four boxes that can go to kindergarten. I took a picture since I didn't have a pen to mark them. *Admin said to mark the boxes and custodian can move it to Kindergarten.
 - b) There's been more kids coming but most are from the younger grades. Many seem to have lost their tags and made new ones. So not sure if participation is due to lost tags or kids not interested.
 - c) A few of the kids have mentioned that they were allowed to take multiple books before. Should I allow them to take more if they want?
 - 6. RAP (Joyce)
 - a) Need replacement for next year.
 - 7. School Shirt: store@moanaluapto.org (Michelle Sakamoto)
 - a) New Shirts \$10
 - b) Old Shirts \$5
 - c) Sell at Aloha Aina? To revisit next meeting.
 - 8. S.T.E.M. (Lito Patague)
 - a) April 18th, 5:30pm-8pm in Cafeteria, I am a Scientist Event
 - 9. Teacher & Staff Appreciation Day
- C. Communications



1. Portfolio: portfolio@moanalupto.org (Terri Kimura/Sung Kim)
 - a) When is the design for SY 2018-2019 portfolio needed? Last week of March.
 - b) Submit to Audrey Chinen.
 2. Military Liaison: military@moanalupto.org (Rich Mediano) Unavailable
 - a) Working on Military Welcome Packet for SY 2018-2019
 3. Legislative Relations & Community Relations (Christine Hanakawa)
 - a) Easter Egg Hunt Community Event, March 17.
 - (1) Donation to Moanalua Gardens proposed for \$194.15
 - (2) Motion to support Moanalua Gardens by C. Hanakawa
 - b) Salt Lake Fun Fair
 - c) MGCA - usually in August, MES PTO President submits a request for donations.
 4. Website & Webmail (Julie & David Jones) No update
- D. Special Events
1. May Day, May 4
 - a) D. Arakaki motion to appropriate funds of \$100 per grade level for May Day, 2nd Joy Yanai.
 2. Aloha Aina, May 12 (Jason Domingo)
 - a) Facilities Use Form needs to be submitted.
 3. 6th Grade Expenses & Activities
 - a) Promotion

VII. Old Business

- A. Propose to change meeting to 2nd week of the Month.
 1. Reason 1, we can have more accurate treasurer reports when statements have had time for review.
 2. Reason 2, the Community Meetings are falling on the same day as MES PTO meetings and makes it difficult for committee chair to attend both meetings.
- B. Grade level funding: M. Sakamoto states that PTO needs to look at the overall picture. All grade levels have different financial needs, but PTO changed the amount of funding for this year to equalize the appropriation of funds.
- C. T. Chinen - The Dave & Busters Field Trip. PTO approved funds.
- D. Uniforms
- E. AED & First Aid Certification

VIII. New Business

- A. Grade level budgets for next school year? Are we doing a new procedure? Old way? New way? everyone is confused.
- B. Proposal to Change membership cost to?
- C. Proposal to start the year with lump sum at the beginning of the year?

IX. Next Meeting:

- A. Thursday, April 05, 2018 in the Library

X. Adjournment: 7:42 p.m.