

# MESPTO Board Meeting Minutes

## May 9, 2019



Meeting called to order by Michelle at 6:05pm

In attendance: Michelle Sakamoto, Dennis Arakaki, Robert Taura, Stacey Nishibata, Anne Lee, Tamara Brethouwer, Ricardo Mediano, Audrey Chinen, Landy Shiroma, Jay Nakasone, Susie Okumura, Julie Jones, James Iwanaga, Grachella Watanabe, Jon Turney, Jamie Turney, Gracie Proute, Elsie Lum, Lito Patague, Florence Perez, Joyce Yoshimoto

### **I. Executive Officer Reports**

A. President – Michelle’s last meeting. Thank you to all. And thank you to Michelle.

B. Meeting Minutes – Defer, need to email everyone the minutes from 4/11/19 meeting.

C. Treasurer’s Report for the month of April – Income: \$42,003.40, Expenses: \$30,365.46. Dennis moved to accept the Treasurer’s report subject to audit. Rich 2<sup>nd</sup>. Report Accepted.

Not all teachers turned in their Grade Level expenses. Robert will send a list to Landy Shiroma and Jay Nakasone so that money can be used on the students. The deadline was extended to May 7<sup>th</sup>.

Regal Fundraiser profit \$17,000 which exceeded projection. Next year we will keep the McDonald’s and 7-11 Fundraisers, not sure about Jamba Juice. Maybe try Molokai Bread and Car Wash fundraisers. Pam needs a Fundraising co-chair and a committee.

### **II. Administration Report**

A. Aloha Aina, thank you to Julie Jones. Thank you to Michelle.

B. We may have a Vice Principal coming in training under Mrs. Galera. Ms. Audrey will go back to her counselor position.

### **III. Teachers’ Report**

A. Thank you to the PTO and to the Volunteers and Student’s with their expressions this week (Teacher’s Appreciation).

B. The 4<sup>th</sup> Grade would like to say thank you for supporting their Big Island trip where they have made friendships and memories.

C. We should do a survey or flyer to get feedback from teachers on joining and supporting the PTO next year. Or perhaps a conversation sharing information regarding the PTO and clearing up any misconceptions about how the PTO promotes family activities which can foster family-teacher contact outside of the classroom. Flyers will also be helpful with new teachers.

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#### IV. PCNC Report

- A. The yearbook went to print. Yearbooks will be distributed to 6<sup>th</sup> Graders on May 28<sup>th</sup>, and to the rest of the school on the 29<sup>th</sup>.

#### V. Committee Reports

- A. **Health & Fitness** - no report.

#### B. STEM

1. STEM Night – About 40 students attended the Robotics exhibition. Our Scouts are the District Champions and hopefully we can continue the robotics presence at the school.
2. The PTO has tried to introduce robotics to the school outside of the 20 students the school can accommodate in the school robotics program. Lito is willing to mentor parents who step up to run the program.

#### C. Fundraising

1. The Regal Fundraiser made \$17,000.00. We will probably keep the McDonald's and 7-11 Fundraisers next year, not sure about Jamba Juice. Maybe try Molokai Bread and Car Wash fundraisers. Pam needs a Fundraising co-chair and a committee.

#### D. Aloha Aina Day –

1. Thank you to Audrey, Michelle, and Troop 9, all critical players in making Aloha Aina. The 3<sup>rd</sup> Grade Swap Meet made \$900.00 to be used toward their 4<sup>th</sup> Grade Big Island trip.
2. Florence will chair Aloha Aina next year.
3. The Regal distribution went really well.
4. If we plan ahead the event will go smoothly.
  - Need to save the date with Kokua Foundation for next year. Apr 4, Apr 18, May 2, May 13. Check date of the Salt Lake Fun Fair so we do not conflict.
  - Need school support for trash cans and dollies.
  - Troop 9 usually runs the recycling with the Lions Club (Lions Club had a conflicting event this year).
  - 808 Crafters will organize the 30 or so Craft vendors and their layout. We get 50%.
  - The food vendor wants to come back next for Fun Fair.

- E. **Appreciation Week**– Going smoothly, have one more event on Friday, Ice Cream Sundaes.

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### F. **Family Night** – May 20 (Mon) – Who's got Talent at Moanalua

1. We have 21 students performing, dancers, hula dancers, singers, musicians.
2. We need a quorum for the election, 50% of member attendees.
3. Should we provide a free dinner to the first 100 attendees? We have \$662.00 left in the budget. Dennis put into motion to provide dinner to the first 100 people, not to exceed \$1000.00. Tamara 2<sup>nd</sup>. Motion carried. Need to change the flyer to reflect the dinner.

### G. **Elections** – May 20 (Mon) – before the Talent Show

1. We have 3 nominees: Vice President – Anne Lee, Vice President – Tamara Brethouwer,, President - Stacey Nishibata.
2. We still have openings for one more Vice President, we will take nominees from the floor if no nominations come forward prior.
3. Paper ballots are ready in case necessary.
4. At the Election, someone needs to move to vote in the nominees and we will need a 2<sup>nd</sup>.

### H. **Grade 6 Promotion and Dance** – May 29 (Wed) – **Gracie Proute**

1. The Promotion has been finalized. Teacher gifts, \$25.00ea Sam's Club GC. \$100.00 going to subsidize the field trip. Need \$100.00 more for 30 volunteer meals. Julie made a motion to ask the PTO to give the 6<sup>th</sup> Grade \$100.00 more. The Treasurer ok's this. Motion carried.

### I. **Manpower** – Jamie will touch base with Tamara for Talent Show/Election night.

### J. **Membership** –

1. Rosemary to follow up with Jaymie Yonemoto for a list of members, sign in, and grade level sign in.
2. We will have a Membership table and grade level sign in at the Talent Show/Election.

### K. **Fun Fair** – Nov. 15<sup>th</sup>

First Fun Fair Meeting will be during the summer. Need to do a facility usage request.

### L. **Legislative/Community Relations** –

1. Jamie thanked the community association for support during the year and Aloha Aina.
2. Lion's Club breakfast on Sept 21<sup>st</sup>.
3. \$100k secured for AC improvements per Donna Mercado Kim.
4. There is a concern about cars making Left turns out of the driveway between the Middle Sch and Elementary Sch. We can request a sign thru the City. We can also request a patrol car.
5. How can we request a stantion to stop for kids crossing the street in front of MES? Jamie will bring it up at the next meeting with Donna Mercado Kim.
6. Ask MVCA and the Lion's Club if they will support our Movie Night and Christmas Event.

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7. Bulky Pick Up pilot program in the area starting in June. Bulky Pick Up will be by appt only.
  8. Jamie will stay on as Chair next year.
- M. **Website** – We need the meeting minutes and Bylaws to post to the website. There may be a parent that can take over Website next year.
- N. **RAP** –Participation is in the 70% range. Anne doing a great job and will still help next year. Do we want to build upon educating the students? The RAP committee went to a Kindergarten class that had no RAP participation and read to the class. It was well received. Maybe we go and speak to the teachers at the beginning of the school year.
- O. **External Publicity** –
1. We should publicize contests and winners from our school.
  2. Social Media – we should maintain the PTO social media accounts. David Jones has the password.
- P. **Internal Publicity** – no report.
- Q. **PTO Book Club** – We will take a teachers’ poll on whether or not May 22<sup>nd</sup> is our last PTO book club date.
- R. **School T-shirts** – Cheryl will stay on.
- S. **Orchestra** – Need Mr. Hamano’s email.
- T. **Hospitality** – We need a new Chairperson. We have about \$200.00 left in the budget.
- U. **Campus Beautification** – June 1 (Sat) – 8am-10:30am.
1. We will be laying sod in the Kindergarten area. The school will pay for the grass. Need to meet with Tod to define the area to be worked on.
  2. Troop 9 and Cub Scouts will be coming.
- V. **School Supply Bundles** – we will have flyers by GE Orientation on May 16<sup>th</sup>. We will promote PTO membership as well. Need Meet & Greet date.

## II. Old Business

- A. Committee Chair vacancies:
1. Manpower
  2. PTO Book Club (ad hoc)
  3. Website
  4. Hospitality
  5. Orchestra

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6. Family Night
  7. Fundraising
  8. Publicity
- III. New Business
- A. Joyce has a friend interested in getting school supply donations from the 6<sup>th</sup> Grade since they may not need their supplies next year.

Meeting adjourned 7:20pm