



MESPTO Board Meeting Minutes

August 9, 2018

- Call to Order by Michelle at 605pm
- Introductions
- Executive Reports:
 - President-Michelle welcomed everyone back to school
 - Vice Presidents
 - Secretary's Report-Rosemary asked if everyone had a chance to review the minutes. No edits. 1st motion to accept by Jon Turney. 2nd by Joy Yanai
 - Treasurer's Report-Michelle reviewed in Robert's absence. July gross income is \$1.52 (interest on account). Expenses were \$1379.46. Net loss \$1377.94. Acceptance deferred to next meeting
- Administration Report
 - Principal's Report (Mrs. Galera)-welcomed everyone back to school and to meeting, thanked PTO for assistance with portfolio stuffing, meet and greet, teacher appreciation luncheon and thanked Michelle for reviewing policies with teachers
 - Teacher's Report (Mr. Nakasone & Mrs. Shiroma)-Thanked for bentos and lanyards. Michelle stated that some teachers were using last year's budget and forms. Reiterated that anything outside of approved list needs to go on a different form. Michelle asked Ms. Galera for a list of students per classroom for budget. She said we got \$2000 from Moanalua Gardens Association
 - PCNC Report – Ms Suzie-Not present
- Committee Reports for Upcoming Events:
 - Movie Night/General membership Mtg - August 16, 2018 – (Michelle Sakamoto)
 - 5pm- setup
 - 5:00pm: Membership Table & Tshirt Table
 - 5:30pm – Food Concession – selling pizza, hotdog, and bentos
Shave Ice provided by MVCA
 - 6:15pm- General Membership Mtg / Elections
 - 6:30pm – Movie Starts
 - 7:30pm - Intermission – Free Popcorn if you are wearing a MES Shirt
 - 7:40pm – Movie Resumes
 - 8:45pm – Movie Ends/ Cleanup – Wipe down tables, sweep & mop Café
 - 9:00pm - Done

We still do not have a Chair for Family Night
MVCA will provide shave ice for 40-70 people
Estimate about 100 people coming



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Association asked if they can sell Lion's Club tickets-Yes

- Membership Drive – (Rosemary Na'a)-Membership drives on meet and greet, kindergarten orientation. So far, about 98 members. Received many today. Will have a table on movie night. Hoping to get up to at least 250 members. Still need Chair for membership
- Manpower Committee – (Jamie Turney)-have volunteers for movie night, 2 for food and 2 for membership
- Health & Fitness – (Belinda Lau & Joy Yanai)-next TH, poster contest will be introduced that will run for a month. It will be on healthy habits/healthy eating. There will be 6 winners. Fir first prize, art work will be on portfolio next year. Michelle asked if table is needed to start poster. Not needed. Discussed CPR/First Aid classes. First one is on Sept 26 for 10 students. This will be a certification class. Cost is \$10 with the rest funded by PTO. Dinner provided. Oct 3 is refresher class without certification. This will be for teachers and staff. Will be opening up to PTO members. There is also a Moanalua Gardens poster contest. Theme is “site is beautiful”
- Fundraising Committee – (Pam Adena)-As Pam not present, Michelle reported. Big Island Crunch Bar will be distributed on Sat Oct 20 from 830-1130 at the school outside the cafeteria. Cannot be distributed at school due to Wellness Program. Fall Fundraiser flyer will be distributed by 8/27 pending admin approval, trying to get it done by end of the week, sell dates from 8/27-9/14 with exception of Foodland Give Aloha which will run entire month of Sept, will be selling Jamba Juice BOGO cards pay \$8, sell \$12, 711 Lima Kokua book pay \$3, sell \$6, Big Island Crunch Bar, pay \$2.50, sell \$5. Foodland Give Aloha campaign-donation (will check with admin if ok to hang banner on fence fronting Kindergarten).
- Campus Beautification – (Christine Hanakawa & Evelyn Barut)-No report
- Fun Fair (James Iwanaga)-No report

Committee Report Updates

- Apple Tree Giving (Elsie Lum)-No report



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- STEM (Lito)-No report
- Legislative/ Community Relations (Jamie Turney)-Discussed upcoming movie night. Lions Club will be doing vision screening on 8/29/18. Encouraging attendance at Lions Club breakfast. Did well for Prince Lott festival. Moanalua Gardens Community Association has meetings in August to look for donations. We got \$2000.
- Website (Julie Jones)-will upload new forms and lunch menu. Still working on cleaning out emails, will be announcing events, will add PTO and fun fair meetings, will get calendar on website
- RAP – (Joyce Yoshimoto & Florence Perez)-letter to parent and teachers. Will be distributed at the end of the month. Looking for teacher feedback. Last year’s RAP participation was the lowest. RAP forms on website
- Publicity (External) – Dennis Arakaki-No report
- Publicity (Internal) – Grachella Watanabe-Looking to update PTO board, re-do the paper on the board
- PTO Book Club – Mary Yeung-Not until September, need to know when to get the tickets
- School Tshirts – Cheryl Osurman-sold many shirts so far
- Orchestra – Jolie Kaneshiro-No report
- Hospitality – Stacey Nishibata-No report

III. Old Business:

- A. School Supply Bundles –(Michelle) sold 48 bundles, made \$15 per bundle, 2 reported items missing, asked to let us know of any missing items, need a chair for next year, next year will have a quality control person
- B. Portfolio Stuffing-Michelle, many people though folders were missing, they were mis-counted. School will take care of this next year
- C. Committee Chair Vacancies:
 - Membership
 - Arts & Culture-may take this out
 - Aloha Aina-5/4/19
 - Teacher Appreciation Day



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- Need to add family night

IV. New Business

A. Others

V. Announcements

- Fun Fair Committee Mtg - Next meeting on 8/23/18 at 530pm
- Next Board Meeting – September 13, 2018 @ 5:30pm at MES Library

Meeting adjourned at 705pm by Michelle