



MESPTO Board Meeting Minutes

September 13, 2018

I. Call to Order by Michelle at 550pm

II. Introductions-See attached attendance sheet

III. Executive Reports

- 1) President-thanks for a successful movie night, about 75 families and 150 people in attendance, there will be no PTO meeting in Oct
- 2) Vice Presidents
- 3) Secretary's Report-last meeting minutes were done, but were not printed for today's meeting. Acceptance deferred
- 4) Treasurer's Report-Income for Aug is \$10,903. Expenses are \$807. Income from t-shirt sales, bundles, membership and family night

IV. Administration Report

- 1) Principal's Report (Mrs. Galera)-Audrey shared thanks for movie night, asked that we try to plan a Family event around April Book Fair. This will be April 25th to May 2nd. Campus Beautification is on Oct 20
- 2) Teacher's Report (Mr. Nakasone & Mrs. Shiroma)-teachers were informed about upcoming CPR class
- 3) PCNC Report – Ms Suzie-soldiers came and worked with 22 kids. MHS homecoming is Sept 21 Friday, will meet at the student parking lot near fire station. Mr. Wong is looking for those who want to march in the parade. Parade starts at 3pm. Julie will post on website. Spirit Week is next week. Julie will post on website

V. Committee Reports for Upcoming Events:

- Health & Fitness – (Belinda Lau & Joy Yanai)-This Friday is the last day for entries for poster contest. Student Council will do blind judging. Posters will be posted around campus. Winners will be announced at GLO Assembly. Six teachers signed up for certification CPR class, 3 for non certification. Sept 26 is National Prayer Day. Some will meet at flagpole at 715 to pray for school. This needs to be checked with Admin due to separation of church and state. Also noted that parking lot is busy that time. Admin to follow up on if this is allowed.
- Fundraising Committee – (Pam Adena)-there will be fall, winter and spring fundraisers. Tomorrow is the deadline to order for Fall. Big Island candy will be passed out on Oct 20 due to wellness policy



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- Campus Beautification – (Christine Hanakawa & Evelyn Barut)-will be working on flyer, will be 830-1130 on Oct 20, clear out planters by caf, work on garden, greenery. Ask families to bring tools, we have rakes. Program is 830-1030. 1030 will be refreshments, event open to everyone. ASB cannot partner with us, Jamie will share event with Valley, Gardens and Lions Club. Grachela indicated FHB may be able to volunteer. Per Audrey, only pairing with ASB. FHB may be able to help with second event.
- Fun Fair (James Iwanaga)-meeting next week, flares going out, publicity in community newsletter, also in TGIF and Midweek, need release form, it will be Nov 16 from 2-8pm, last ones turned out well, flat fee for vendors which will be opened to families first, \$150 for food, \$75 for non-food, will include returning people, biggest event, silent auction is popular

VI. Committee Report Updates

- Membership – (Rosemary Na'a)-Jaymie introduced as new membership chair, currently have 205 members. Per Michelle, target is 250 members
- Manpower – (Jamie Turney)-recruited for Membership and Family Night chairs, will work with Fun Fair manpower, still trying to fill vacant positions
- Apple Tree Giving (Elsie Lum)-may move to end of Jan as Dec is busy, obtain wish lists from teachers
- STEM (Lito)
- Legislative/ Community Relations (Jamie Turney)-Fall Fest at the church is on Oct 31, homecoming for high school, thanked for movie night. Julie attended Gardens meeting and thanked them. Jamie suggested thank you card from kids along with formal thank you letter. Michelle will work on thank you for newsletter, discussed hurricane awareness, Jamie awaiting email blurb about fun fair
- Website (Julie Jones)-will work on getting members as subscribers
- RAP – (Joyce Yoshimoto & Florence Perez)
- Publicity (External) – Dennis Arakaki
- Publicity (Internal) – Grachella Watanabe-working on grade level incentives, pizza party, perpetual trophy, sign up sheets for events by grade level, will be by points-7 is the highest, this will be advertised via website
- PTO Book Club – Mary Yeung-Mary will pass out badges on Tues, teachers did not give it to the students, announce PTO bookstore is open on Wed, 2 passes per class,



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will accept book donations, kids like comic books, will box up younger kid group books, Audrey will check to see if K wants it

- School Tshirts – Cheryl Osurman-only adult shirts left, will try to go to the high school for lower cost shirts
- Orchestra – Jolie Kaneshiro
- Hospitality – Stacey Nishibata

III. Old Business

A. Committee Chair Vacancies:

- Arts & Culture-Jamie trying to find a chair
- Aloha Aina-Jamie will work on finding a chair, Christine and Julie have chaired this, will be first Sat in May
- Family Event – (Halloween or Christmas)-Tamara is the new chair, will work on Halloween and Christmas event, we are able to charge families for supplies
- Teacher Appreciation Day

IV. New Business

A. Others -teachers have to submit a proposal for costs outside of approved budget, no specific form

V. Announcements

- Fun Fair Committee Mtg - September 20, 2018, don't need to be on committee to attend, manpower flyer coming out
- NO MEETING IN OCTOBER
- Next Board Meeting – November 8, 2018 @ 5:45pm at MES Library
- Meeting adjourned by Michelle at 650pm