



# MESPTO Board Meeting Minutes

Aug 8, 2019

- I. Call to order-by Stacey at 555pm
- II. Introductions & Welcome
- III. Executive Officer Reports
  - A. President
  - B. Vice Presidents-Tamara will share ideas on external publicity. Rebecca stated t-shirts are coming, dry-fit ones will be coming later, canceled the toddler jersey idea.
  - C. Secretary's Report-Previous minutes emailed to EB and admin. Rebecca made a motion to approve the minutes. Paula seconded. All in favor
  - D. Treasurer's Report-July income \$6807.74. Expenses \$11,808.45. Rebecca made a motion to accept the report subject to audit. Landri seconded
- IV. Administration Report
  - A. Principal's Report (Mrs. Galera)-will update marquee regularly, i ready benchmark assessment coming up for grades 1-6, K will be in Sept. There will be a welcome back assembly tomorrow, theme is "Live Aloha", bathroom project in library will be done next week, A bldg bathroom should be done in 3 weeks, will find out who teacher rep is
  - B. Teacher's Report (Teacher's Representative) No report
  - C. PCNC Report – (Susie Okumura) No report
- V. Committee Reports for Upcoming Events:
  - A. Family Events
    1. Family Movie Night Event/General Membership Meeting – Aug 15 (Thurs)
      - a) *Mr. Nakata and Tamara tested the audio/visual, will be tested*
      - b) *Pam and Landri are collecting food pre-orders, and take care of food,*
      - c) *Will do pre-popped popcorn-Lenny will run popcorn machine, 3 machines, will need one helper*
      - d) *Status of pizza deal? Michelle will call Papa Johns to see if they still have pizza deal. Michelle and Stacey will talk to manager*
      - e) *General PTO Meeting – no PTO reception in the library*
      - f) *Will reach out to parents who indicated they wanted to help with family events*

**Paula suggested giving out lanyards as prizes for a trivia game**



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### B. Membership (Tammy Takimoto)

1. A lot of teachers and faculty signed up for membership this year-40.
2. Tammy has the membership forms that were collected and is working on entering them.

Rebecca working on thank you notes, Michelle stated to make sure emails are received, teacher rep can follow up with teachers who did not yet pay dues. Should we have membership table with t-shirt table at movie night?



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- C. School Shirts (Sheryle Osurman)
  - 1. We took a lot of orders in the past 2 weeks, will be ready next week.
  - 2. We also have an order for dri-fit shirts in.
- D. Fun Fair (James Iwanaga) – next Fun Fair meeting Aug 22, will be sending messages to Chairs of committees, need a teacher rep for grade level games, feels he has enough people to help
- E. Fundraising (Pam Adena/Landri Balisacan)-Asked Mrs. Galera about Jamba Juice cards which was approved. Fundraiser from 8/27 to 9/13, distribute on Oct 2. This will be Jamba Juice, Taniokas, Mcdonalds. Foodland info will be included. Winter fundraiser will be 11/18-11/29, distribute 12/13- Dave and Busters, 711, Molokai bread. Regal Food for Spring, same products as last year, need date for Aloha Aina
- F. PTO Book Club-Rebecca still working on it, chair asked for more room
- G. Website (Christine Hanakawa)-working on request form, 5am email blasts, PTO email addresses all set, Christine has steps to change names attached to emails, Garden Club for 4-6 grade, starting 2x/month on Sept 13, suggested to tie this to Campus Beautification.
- H. STEM (Elsie Lum)
  - 1. Night of Code-talked to Mr. Boll, he declined, not sure if info was passed to Tech teacher, dates are Dec 9-15. Suggested to have teacher rep pose it to all teachers
- I. RAP (Anne Lee)-will be starting, volunteer to review RAPs, first one in Sept
- J. Aloha Aina (Flourence)-waiting for a date, we are on waitlist
- K. Manpower (Monica Armstrong)-Stacee will follow up about Monica chairing
- L. Health & Fitness (Joy Yanai)
- M. Legislative and Community Relations (Jamie Turney?)
- N. Other Events:
  - 1. Cyper Crime Event with the FBI - Sept, date needed, Sept 25 is a possibility



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## VI. Old Business:

### School Supply Bundles

A. All distributed, 68 sold, made \$6050, cost \$3900, about \$2100 profit, some reports of items missing

## VII. New Business:

A. External Publicity – how we can utilize local media, Tamara talked about addressing the neg stigma about PTO, highlighting positive events such as Cyber Crime Event and Fun Fair

B. Lions Club Breakfast, Sept.21-630-1030am, \$8 tickets, there will also be bake sale, plant sale and community store, middle school orchestra will be performing

C. Other-Rep talked about community engagement and Children's Community Council, complex area superintendents, MGCA thankful for the use of school for easter egg hunt, they would like to promote membership which is \$12 a year, asked for a table at movie night, approved, talked about Fall Festival, scholarships and Christmas events

## VIII. Vacant Committees-Christine will post vacancies on website.

1. Campus Beautification-Christine will help, tied in to Garden Club
2. Hospitality
3. School Supply Bundles
4. Orchestra
5. External Publicity

Landri talked about sending letters to Grade 6 parents about 6th grade promotion, talked about why is it not started earlier

Next PTO Meeting – Thurs, Sept. 12, 5:30pm



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Seeing adjourned by Stacey at 725pm