

# MESPTO Board Meeting Minutes July 16, 2020

I. Call to order by Stacee at 6pm

II. Introductions & Welcome-Attendees include  
Stacee Nishibata, Tamara Brethouwer, Anne Lee,  
Rosemary Na'a, Robert Taura, Curtis Kawamura,  
Lynda Galera, Brian Carpenter, James Iwanaga,  
Lynn Messer, Florence Perez, Jeff Hamano,  
Christine Hanakawa, Michelle Sakamoto

III. Executive Officer Reports

A. President-Stacee indicated MHS may be able to provide childcare or mentoring. Asked Ms. Galera who asked that more information be provided. Term up for Secretary. Curtis Kawamura will be Treasurer. This year will be different, change from enrichment focus to school safety and collaboration

B. Vice Presidents-

C. Secretary's Report-Minutes available from March. Pam made a motion to accept the minutes. Florence seconded. All in favor. Discussed Secretary vacancy

- D. Treasurer's Report-June income after refund to Regal is neg \$55.23. Expenses is \$1257.53. Florence made a motion to accept Treasurer's report. Tamara seconded. All in favor

#### IV. Administration Report

- A. Principal's Report (Mrs. Galera)-thanks for attending meeting and thanks to PTO, thanks to those who assisted with pick up of fundraiser items. There are questions about reopening plans. There is a Parent handbook. There are reopening procedures. There were a lot of responses to survey, most ever, 150 responses in 1 hour, survey will be closed Friday. Communication through auto call and email. K-2 daily as well as vulnerable learners (SPED, ESL). 3-6 2x/week with group A coming Mon and TH and group B coming T and Fri. Vulnerable students will be with support teacher. Currently meeting with A Plus, may not have enough staff for Ohana bubble. First 9 days will be half days from Aug 5 (first day) to Aug 14. There was a lot of interest in 100% distant learning. Two options-home school and 100% distance learning. VP is Brian Carpenter. Plans for reopening by next week. Christine will do email blast about survey. Virtual parent info meeting on July 30. They will set up time to address questions. Virtual meet and greet-agenda will be done by next Wed. They will meet with teacher virtually

B. Teacher's Report (Teacher's Representative)-new reps this year, no report, some teacher requests to PTO

C. PCNC Report – (Susie Okumura)-No report

## V. Event Recaps and Updates

A. Teacher Appreciation (Grachela Watanabe) – Recap-No teachers appreciation event, turned to virtual, teachers really appreciated it

B. Regal Fundraiser (Pam Adena/Landri Balisacan) – Recap-Some asked about drive thru Regal. Had \$11,680. Got \$1899 in donations. \$13,579 profit. Some asked for refunds

C. Keiki Rainbow Run (Joy Yanai) – Recap-Virtual, Rainbow Run is virtual

D. Book Swap – Recap-did book swap over the summer, 20 families came, Ms. Shiroma led it

E. School Supplies Bundles – Update-Not this year

- F. Elections – Update-Need someone to fill Secretary. If one person, can be a voice vote. If multiple, need ballot



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### VI. Committee Reports

- A. Fun Fair – (James Iwanaga) -not this year, may be able to be virtual
- B. Family Night - (Paula McAnderson/Rachel Balog) not this year, may be virtual, same for STEM. Question if chairs will stay on. Rachel will stay on but she is recruiting a co-chair
- C. Fundraising – (Pam Dena / Landri Balisacan) -Pam and Landri staying on, maybe Panda or McTeachers, due to economic hardship

- D. Health & Fitness - (Joy Yanai)
- E. Internal Publicity - (Grachela Watanabe)
- F. Aloha Aina Day – (Flourence Perez)-probably not having the event, not on campus, focus on recycling, Kokua Foundation contacted us. We can withdraw dates for now, things can change
- G. Apple Giving Tree - (Elsie Lum) -unsure due to COVID, can request items through sign up genius, we can do it earlier
- H. Campus Beautification - (Michelle Sakamoto) -none due to school shut down, talked about holding off until school is able to open
- I. Manpower - (Monica Armstrong) unsure of chair, do we need manpower if we are not having many events?
- J. Membership - (Tammy Takimoto) membership forms will be in student portfolio with a welcome letter. Decided to keep dues at \$20

- K. Orchestra - (Joan Hashizume) No after school enrichment programs approved yet, per Ms. Galera
  
- L. PTO Book Club - (Rebecca Mireles-Thorn) maybe send books to classroom, library now a classroom, need to think about it, ebooks?
  
- M. Keiki Rainbow Run (Joy Yanai)
  
- N. R.A.P. - (Anne Lee/Flourence Perez)-may be done virtually, not sure
  
- O. STEM - (Elsie Lum) unsure at this time as can't do activities in cafeteria, waiting word on Garden Club
  
- P. Teacher and Staff Appreciation - (Grachela Watanabe)
  
- Q. Website (Christine Hanakawa) will need a co-chair. Suggested Mary Cheung as a contact with PTO rep

## VII. New Business:

- A. MGCA donation – Face Shields -younger kids masks may look better, would it be one time use or multiple times, Robert can take lead, question if they will leave it

at school like their IDs

- B. Seek donations of reusable facemasks for students
- C. Sneeze Guards for classrooms Lynn Messer, plexiglass low in stock, use PVC pipes as frame, clear shower liner or vinyl, need manpower for this, do we have table saws, how many designs, need it for 40 classrooms, some classes may need more than 1, need it for group activities
- D. Aqueous Ozone Water System do we put it on hold, we want something that says it kills COVID, Texas spray on back order, may come in October, no if not FDA approved, table it for now

## VIII. Reminders: Michelle discussed Eagle Services Project

### A. Vacant Office

#### 1. Secretary



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### B. Vacant Committees

1. Campus Beautification

2. Community Relations

1. Legislative Relations

3. External Publicity

4. Elections

5. T-shirts



6. Hospitality

7. School Store

8. School Supply Bundles

Next PTO Meeting scheduled for Thurs, August 13<sup>th</sup>,  
6:00pm.

Meeting adjourned by Stacey at 7:52pm