

# MESPTO Board Meeting Minutes Aug 13, 2020

I. Call to order by Stacey at 604pm

II. Introductions & Welcome Attendees included  
Lynda Galera, Brian Carpenter, Curtis Kawamura,  
Rosemary Na'a, Anne Lee, Rebecca Mireles-  
Thorn, Tamara Brethouwer, Michelle Sakamoto,  
Lynn Messer, Robert Taura, Joy Yanai, Florence  
Perez, Christine Hanakawa, Landri Balisacan,  
Tammy Takimoto, Grachela Watanabe and Stacey  
Nishibata

III. Executive Officer Reports

A. President No report

B. Vice Presidents No report

C. Secretary's Report Last month's minutes available for review. Rebecca made a motion to accept the minutes. Robert seconded. All in favor.

- D. Treasurer's Report working on budgeting for next year, grade level reimbursement of \$20 per student based on 9/1/20 enrollment instead of by teacher request, SPED will be getting money requested

#### IV. Administration Report

- A. Principal's Report (Mrs. Galera) First day of school is 8/17/20, schedule is on website. Week of 8/17-kids come to pick up devices and materials, 8/24 is the start for distance learning until 9/11/20, will see if it will be extended. Meet and Greet occurred this week, meeting was recorded, slides were shared. There was HSTA and gov press conference today. So far no changes for next week. Will communicate if there are changes. HSTA wants to put a stop to students coming Monday. This Saturday is the sneeze guard event, thanks to PTO
- B. Teacher's Report (Teacher's Representative) Expressed thanks for student funds
- C. PCNC Report – (Susie Okumura) No report

#### V. Event Recaps and Updates

- A. Face Shields MGCA provided face shield for every student. Also MVCA, Moanalua Lions, Alan Shintani,

Inc and PTO. They have been distributed to classrooms

- B. Sneeze Guards had to be postponed as supplies did not arrive, Lions club involved, this Sat AM, volunteers lined up, they will social distance, PVC pipes have been pre measured, hope to finish all by Saturday, thanks from Mrs. Galera, we are way ahead of the game, materials paid for, each class will have 2 screens for small gathering of students, Tammy and Curtis helping, need to limit people on campus, 6 Lions Club members coming

## VI. Committee Reports

- A. Fun Fair (cancelled for 2020) – (James Iwanaga) hard to plan for virtual event
- B. Aloha Aina Day (cancelled for 2020-2021) – (Flourence Perez)
- C. Membership – Tammy Takimoto new forms done, will be in portfolios along with welcome letter and tshirt order form. Tammy asked how she will get forms. Forms will be mailed in, time will be arranged for Tammy to pick up, we hope to get membership like last year, encourage parents to participate

- D. T-shirts – (vacant) Re-did order for t-shirts, possible on-line payment, Anne will monitor email
  
- E. Family Night - (Paula McAnderson/Rachel Balog) may be virtual, family kits, on-line activities together, question if there is a limit to the number of people, STEM may want to do something virtual. Christine willing to help
  
- F. Fundraising – (Pam Adena / Landri Balisacan) Give Aloha is Sept 1-Sept 30, donate to Foodland and they will match, Pam working on flyer. No other fundraiser. Have to decide about Regal as printing is in October
  
- G. Health & Fitness - (Joy Yanai) nothing planned for this year, runs will be virtual
  
- H. Internal Publicity - (Grachela Watanabe) can boards on campus be updated, change to cloth boards, parents not coming on campus, maybe after kids and teachers leave, we can include PTO info on school website, look to change the use of the board, hygiene info for kids
  
- I. Apple Giving Tree - (Elsie Lum) virtually with sign-up genius, go fund me?, kids like giving teachers gifts

- J. Orchestra - (Joan Hashizume) No report
  
- K. PTO Book Club - (Rebecca Mireles-Thorn) Maria leaving, what to do with the books there? Anne-maybe a virtual book club?
  
- L. R.A.P. - (Anne Lee/Flourence Perez) No activities at this time
  
- M. STEM - (Elsie Lum) garden club, master gardener, 4-6 graders virtually, limited to 20 people on Friday afternoons, wait until school starts, maybe seconds quarter, 1-2x/month for 1 hour, harder for younger kids, garden kits for family night, family activity can be to put plan in larger pot, will wait until things get settled, doesn't have to be virtual, getting curriculum in October, training videos
  
- N. Teacher and Staff Appreciation - (Grachela Watanabe) need to be creative, still important especially now
  
- O. Website (Christine Hanakawa) need a chair to shadow Christine, maybe an Instagram site. PTO has website, Facebook, can't post too many things at once, email blast by 5am the next morning



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### VII. New Business:

A. Donations of reusable facemasks for students-donation by parent, 80 donated for those who don't have, school gave disposable ones

PTO willing to help teachers announce events

Grade levels received new supply lists

### VIII. Reminders:

#### A. Vacant Office

1. Secretary

#### B. Vacant Committees

1. Campus Beautification

2. Community Relations

1. Legislative Relations
3. External Publicity
4. Elections
5. T-shirts
6. Hospitality
7. School Store
8. School Supply Bundles

Next PTO Meeting scheduled for Thurs, Sept 10<sup>th</sup>,  
6:00pm.

Meeting adjourned by Stacey at 7:02pm