

MESPTO Board Meeting Minutes Sept 10, 2020

I. Call to order by Stacey at 606pm

II. Introductions & Welcome Those in attendance:

Tamara Brethouwer, Anne Lee, Rebecca Mireles-Thorn, Rosemary Na'a, Brian Carpenter, Curtis Kawamura, Landri Balisacan, Lynn Messer, Robert Taura, Stacey Nishibata, Christine Hanakawa, Elsie Lum, Susie Okumura, Tammy Takimoto, Michelle Sakamoto, Shelly Ito

III. Executive Officer Reports

A. President-None

B. Vice Presidents-None

C. Secretary's Report-Minutes from last meeting available for review. Rebecca made a motion to accept the minutes. Landri seconded. All in favor.

D. Treasurer's Report-Expenses were \$599. Rebecca made a motion to accept the Treasurers report. Tamara seconded. All in favor. Need final count of students

enrolled as of 9/1/20. Budget will be posted tonight.
Elections in October

IV. Administration Report

- A. Principal's Report (Mrs. Galera) Mr. Carpenter presented. He will be attending PTO meetings. Sending home distance learning survey in a week, IReady training session for parents TBD, asked for feedback on success with children and how it is going-some shared. Mr. Carpenter asked to be emailed of additional feedback

- B. Teacher's Report (Teacher's Representative) -Volunteer day for sneeze guard project-lions club and PTO, teachers were socially distant, did a lot, went very well, did not finish, vinyl on sneeze guard took a little longer, will set up another day, K done, coming in for assessments

- C. PCNC Report – (Susie Okumura) survey monkey on distance learning, looking for what training may be helpful, maybe a Kid Biz training, newsletter will be going out digitally on school website, student pics early next semester, no class pic, just composite of individual, over 4 days, may be a Saturday. PTO can post newsletter

V. Event Recaps and Updates

- A. Sneeze Guards-PVC clips, need funding for this, non DOE vendor, thanks to those who helped
- B. PTO Board Election – Oct 15th need to post slate and vacancies, running at a deficit due to diminished funding, need Elections chair

VI. Committee Reports

- A. Membership – (Tammy Takimoto) 1st round of inputting membership forms completed, 56 families, last year had 200. Got \$2140, not yet deposited, looking to increase teacher participation
- B. T-shirts – (vacant) No chair, collecting orders, many orders (60), not sure when it will be distributed, may be a drive thru pick up, Susie can help as she comes on campus, Rebecca offered
- C. Family Night Rachel will be talking with Christine tomorrow, Stacey found pre-made kits for virtual family night
- D. Fundraising – (Pam Adena / Landri Balisacan) Give Aloha project, will match a portion, repost on PTO

website, need to decide on Regal as they start printing in October, can we delay date?, would like to keep it on

E. Health & Fitness - (Joy Yanai) None

F. Internal Publicity - (Grachela Watanabe) None, discussed bulletin boards when kids come back, postings for kids for when school starts

G. Apple Giving Tree - (Elsie Lum) wants to keep it in February, on-line option

H. Orchestra - (Joan Hashizume) None, resumed classes, 23 students, online program

I. PTO Book Club - (Rebecca Mireles-Thorn) Not happening now

J. R.A.P. - (Anne Lee/Flourence Perez) Not happening now, may be a PTO reading event virtually

K. STEM - (Elsie Lum) need to meet with admin about starting garden club

L. Teacher and Staff Appreciation - (Grachela Watanabe)
usually in May

M. Website (Christine Hanakawa) send requests to post to
website email and Christine's gmail account, cc Stacee,
work on content first, 5am email blast, requested emails
from membership, do we keep families who are gone?



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VII. New Business Are we still doing art contest for portfolios? Memory book for 6th graders, Susie asked about payment to vendor for last year's memory books. Curtis said it is being paid. Suggested a sanitizer fundraiser. Recommended a Netflix show called bookmarks

VIII. Reminders:

A. Vacant Office

1. Secretary

B. Vacant Committees

1. Campus Beautification

2. Community Relations

1. Legislative Relations

3. External Publicity

4. Elections

5. T-shirts

6. Hospitality

7. School Store

8. School Supply Bundles

Next PTO Meeting scheduled for Thurs, Oct 15th,
6:00pm.

NOTE: October's meeting will be the 3rd Thursday of
the month instead of the 2nd Thursday of the month.

Meeting adjourned by Stacey at 7pm