

- I. Call to order by Stacey at 606pm
- II. Introductions & Welcome-Those in attendance were: Anne Lee, Rebecca Mireles-Thorn, Tamara Brethouwer, Rosemary Na'a, Robert Taura, Curtis Kawamura, Christine Hanakawa, Flourence Perez, Grachela Watanabe, Rachel Balog, Brian Carpenter, Summer Kupao-Odo, Marc Hirai, Kyle Matsuyama, Shirley Takara, Shelly Ito, Lynn Messer, Landri Balisican, Susie Okumura, Stacey Nishibata
- III. Executive Officer Reports
  - A. President-provided overview of PTO, Rebecca's last meeting
  - B. Vice Presidents-Rebecca extended thanks to all
  - C. Secretary's Report-Minutes from last meeting available for review. Tamara made a motion to accept minutes. Rebecca seconded. All in favor.
  - D. Treasurer's Report-Expenses \$1209.41, income \$2146.80, net \$939.39. Rebecca made a motion to accept report. Christine seconded.
- IV. Administration Report
  - A. Principal's Report (Mrs. Galera) Reported by Mr. Carpenter. Working on gradual reopening, expect a letter by next week, K-12 and special ed coming in November. 3-6 is second semester. Panorama survey in Nov 3-6, federal survey cards, t-shirt distribution will be Mon and Sat. Halloween parade through parking lot on Oct 30
  - B. Teacher's Report (Teacher's Representative) Reported by Lynn Messer. K-2 Halloween parade. It will be an asynchronous day, trying to finish sneeze guard project, found PVC clips, will schedule another day
  - C. PCNC Report – (Susie Okumura)-newsletter digitally, Mr. Carpenter extended thanks to Susie for help with organizing tshirts
- V. Event Recaps and Updates
  - A. Fundraising – (Pam Adena / Landri Balisacan)-Foodland extended a couple of days and therefore did not receive numbers yet, should we cancel Regal? Will meet with Admin

B. STEM - Garden Club sign up and drive thru pick up-posted flyer, virtual, 4-6 grade, kits picked up Mon and Sat, connect with family night committee

C. T-shirt order drive thru pick up-a lot of orders, volunteers not able to go on campus, drive thru pick up, will need help calling people. Robo call suggested. Thanks to Suzie and Mr. Carpenter. Rebecca offered to help with t-shirts

## VI. Committee Reports

A. Family Night-maybe the fall, pre order kiwi crate idea, egg experiment, less than \$20, move away from virtual, share projects, Christmas ornament idea

B. Any other committee reports-Community Relations-Moanalua Valley Association meeting, letters to kapuna to lift their spirits (with Lions Club), Stacey will get due date and pass on to teacher reps, Leo Club at high school, need service projects like tutoring, discussed possible supervision issue as kid with kid. Curtis inquired about reimbursement form

## VII. New Business

A. PTO Election

1. Treasurer-Summer asked for nominations from the floor three times. Rosemary as Acting Secretary casted vote for Curtis Kawamura on behalf of general membership. Treasurer declared as Curtis Kawamura for 2020-2021 school year

2. Secretary-As no nominations, will be at a later date. Budget posted for 30 days. Rebecca made a motion to accept budget. Landri seconded. No discussion or comments. It was moved and accepted that budget voted in.

## VIII. Reminders:

### A. Vacant Office

1. Secretary

### B. Vacant Committees

1. Campus Beautification
2. Community & Legislative Relations
3. External Publicity
4. T-shirts
5. Hospitality
6. School Store
7. School Supply Bundles

### C. Transitioning/End of Term

1. Website
2. President
3. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Vice Presidents
4. Secretary

Next PTO Meeting scheduled for Thurs, Nov 12<sup>th</sup>, 6:00pm.

Meeting adjourned by Stacey at 6:57pm

